

## Long-term Volunteer Application

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Availability:

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

We need long-term volunteers to be available for at least one full year, regularly each week for at least 2 hours per week. If you're not available for at least one year, only during the school year or summers, or are just interested in a one-time project, please complete a **Short-term Volunteer application** instead.

How long will you be available and on which days/times? \_\_\_\_\_

**General:** (please print)

Are you 18 years or older?  Yes  No

Name \_\_\_\_\_ Birthday \_\_\_\_\_ (Month/Day/Year)

Address \_\_\_\_\_ Apt/Unit \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

Work phone or alternate (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Preferred contact:  Phone  Email

Emergency Contact:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

What is the highest level of education completed?

High School/GED  Some College  College Degree  Other \_\_\_\_\_

Are you familiar with the Dewey Decimal System?  Yes  No  A little

Are you familiar with searching for items using the online catalog?  Yes  No  A little

Please list any languages you are fluent in besides English:

**What position(s) are you interested in? Check all that apply.**

\_\_\_ Mending materials

\_\_\_ Shelving assistant

\_\_\_ Lexicon/Special events assistant

\_\_\_ Computer/tech tutor

\_\_\_ Display assistant

\_\_\_ Teen Services program assistant

\_\_\_ Marketing

\_\_\_ Children's group instructor (coding, chess, etc.)

\_\_\_ Archive assistant

\_\_\_ Outreach/events assistant

Please list any relevant skills you have for the position(s) you selected.

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**Computer Skills:**

- Microsoft Office:     Word                       Publisher                       Excel                       PowerPoint  
 Google Drive         Photo Editing               Video Editing               Graphic Design               Social Media  
 Mac/Apple OS         Windows                       Android

Other(s), please describe: \_\_\_\_\_

**Relevant Experience: (You're also welcome to attach a copy of your resume)**

<b>Employer:</b>	<b>Type of work:</b>	<b>Dates:</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**References:** Please include at least one professional reference, if possible.

<b>Name</b>	<b>Connection</b>	<b>Phone/Email</b>
1. _____	_____	_____
2. _____	_____	_____

Have you ever been convicted of, or pled guilty to, any criminal offense? Please Explain (optional)                       Yes                       No

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Why do you want to volunteer at the Stillwater Public Library?

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**PLEASE RETURN TO HELP DESK OR EMAIL TO [volunteer@stillwater.org](mailto:volunteer@stillwater.org)**

**PLEASE ALLOW UP TO 5 BUSINESS DAYS FOR PROCESSING**